

NAME: _____

DATE: _____

Test-Taking Skills Booster**Unit 3****READING COMPLETION**

Read the selection. Choose the word or phrase that best completes each statement.

Charitable Giving

Before deciding to (1) money to a charity, it's important to look into the charity to be sure it's not a fraud. (2) we don't like to think that charitable organizations might be dishonest or take advantage of our generosity, some charities—even ones with honest-sounding names—are not on the level.

Charities use the phone, face-to-face contact, e-mail, social networking sites, and mobile devices both to solicit and (3) donations. Scammers use the same methods to take advantage of your goodwill. (4) of how they reach you, you should (5) any charity that refuses to (6) detailed information about its identity or how your money will be used. Be especially careful of a charity that uses a name that closely resembles that of a better-known, (7) organization. Another red flag is using high-pressure tactics like trying to get you to donate immediately without giving you time to think about it or do research. Be (8) of charities that spring up too suddenly in response to current events and natural disasters. (9) they are legitimate, they probably don't have the infrastructure to get the donations to the affected area or people. (10) all the potential pitfalls, don't (11) to donate to legitimate charities. Charitable donations are one way of expressing your care for others and the environment.

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|-----------------------|---------------------------|-----------------------|--------------------|
| 1. A accept | B receive | C donate | D pay |
| 2. A Because | B Although | C Nevertheless | D Since |
| 3. A ask for | B return | C spend | D accept |
| 4. A Because | B Regardless | C Since | D Otherwise |
| 5. A avoid | B donate to | C select | D choose |
| 6. A hide | B provide | C donate | D invest |
| 7. A dishonest | B not on the level | C reputable | D illegal |
| 8. A trusting | B wary | C shameful | D satisfied |
| 9. A Even if | B Especially if | C Whether | D Because |

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10. **A** Although **B** In spite of **C** In case **D** Similar to
 11. **A** stop **B** think **C** hesitate **D** remember

LISTENING COMPLETION

- A** You will hear a conversation. Read the paragraph below. Then listen and complete each statement with the word or short phrase you hear in the conversation. Listen a second time to check your work.

The man is asking the woman if she wants (1) for dinner. At first, she declines because she's trying (2) But he insists, saying that he just got a big raise, and he suggests that they (3) Again, she says no because she doesn't (4) right now, but the man offers to (5)

- B** You will hear a conversation. Read the paragraph below. Then listen and complete each statement with the word or short phrase you hear in the conversation. Listen a second time to check your work.

A man is visiting a woman and admiring her (6) furniture. He thinks the sofa is (7) He imagines that it must have been (8) and asks her how she managed to pay for it. She says that she (9) , putting away (10) every month. The man is envious and wishes he could do the same thing. He feels bad because all his money is gone by (11) In spite of the fact that he makes (12) , he just doesn't know where all (13) goes.